# JEFFERSON COUNTY BOARD MINUTES TUESDAY, OCTOBER 08, 2019, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Audrey McGraw called the roll, all members being present except Rinard, Hartz, White, and Poulson

District 1 Richard C. Jones District 3 Greg David	District 2 Mike Kelly District 4 Augie Tietz
District 5 James B. Braughler	District 6 Dan Herbst
District 7. Dwayne C. Morris	District 8 Michael Wineke
District 9 Amy Rinard	District 10 Lloyd Zastrow
District 11 Jeff Johns	District 12 Peter A. Hartz
District 13 Ed Morse	District 14 Kirk Lund
District 15 Steven J. Nass	District 16 Laura Payne
District 17 Russell Kutz	District 18 Brandon White
District 19 Jim Schroeder	District 20 Jim Mode
District 21. John C. Kannard	District 22 Blane Poulson
District 23 George Jaeckel	District 24 Roger Lindl
District 25. Matthew Foelker	District 26Joan Fitzgerald
District 27 Conor Nelan	District 28 Dick Schultz
District 29 Mary K. Roberts	District 30 Walt Christensen

County Administrator Benjamin Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Accepted as printed.

Braughler, Vice Chair of the Executive Committee, moved that the minutes of the September 10, 2019, meeting be approved as presented. Seconded and carried.

#### McGraw presented the following Communications.

(a) Net New Construction Report from the Wisconsin Department of Revenue:

<b>NET NEW</b>	CONSTRUC	CTION 2019
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	NET NEW (	CONSTRUCTIO	N 2019 _		
COMMUNITY	MUNICIPALITY	EQUALIZED VALUE	NET NEW CONSTRUCTION	PERCENT	
28002	TOWN OF				
20004	AZTALAN	\$ 141,649,900	457,000	0.32%	
28004	TOWN OF COLD SPRING	77,293,300	178,100	0.23%	
28006	TOWN OF	11,293,300	170,100	0.2370	
20000	CONCORD	190,784,800	1,935,300	1.01%	
28008	TOWN OF	, . ,	, ,		
	FARMINGTON	138,182,600	839,500	0.61%	
28010	TOWN OF				
00040	HEBRON	107,093,300	707,900	0.66%	
28012	TOWN OF IXONIA	400 046 400	6 706 600	1 270/	
28014	TOWN OF	488,916,100	6,706,600	1.37%	
20014	JEFFERSON	199,741,700	3,909,700	1.96%	
28016	TOWN OF	,	0,000,.00	,	
	KOSHKONONG	399,888,900	3,518,900	0.88%	
28018	TOWN OF				
	LAKE MILLS	339,075,700	9,724,600	2.87%	
28020	TOWN OF	440.050.000	4 005 000	0.000/	
28022	MILFORD TOWN OF	110,856,000	1,025,900	0.93%	
20022	OAKLAND	380,193,500	5,322,700	1.40%	
28024	TOWN OF	000,100,000	0,022,700	1.40 /0	
	PALMYRA	205,497,900	4,409,400	2.15%	
28026	TOWN OF				
	SULLIVAN	203,176,600	1,908,500	0.94%	
28028	TOWN OF	400 057 000	4 000 500	4.000/	
20020	SUMNER	123,257,000	1,680,500	1.36%	
28030	TOWN OF WATERLOO	92,649,100	1,356,800	1.46%	
28032	TOWN OF	32,0 <del>4</del> 3,100	1,000,000	1.70/0	
_0002	WATERTOWN	194,042,900	2,649,800	1.37%	
28111	VILLAGE	, ,	_, ,	,	
	OF CAMBRIDGE	* 6,374,700	0	0%	
28141	VILLAGE				
	OF JOHNSON	050 544 000	0.050.000	4.700/	
20446	CREEK	352,511,200	6,259,800	1.78%	
∠0140	VILLAGE OF LAC LA BELL	.E* 414,100	0	0%	
28171	VILLAGE	.∟ 414,100	U	U /0	
20171	OF PALMYRA	126,791,500	540,900	0.43%	
28181	VILLAGE	,,	, - • •		
<b>.</b>	0.1.1. 0.55	4.0		<u> </u>	
Tuesda	ay, October 8, 20	19		87	

	OF SULLIVAN	47,138,200	540,200	1.15%
28226	CITY OF			
	FORT ATKINSON	936,226,400	12,805,500	1.37%
28241	CITY OF			
	JEFFERSON	535,314,100	3,641,300	0.68%
28246	CITY OF			
	LAKE MILLS	565,307,400	7,129,100	1.26%
	CITY OF			
WATER		223,514,400	2,896,600	1.30%
	CITY OF			
	RTOWN*	994,829,800	14,392,300	1.45%
	CITY OF			
	WATER*	79,486,600	1,889,700	2.38%
	COUNTY TOTAL7	,260,207,700	96,426,600	1.33%
* Split	districts			

(b) Apportionment Report from the Wisconsin Department of Revenue:

### REPORT USED FOR APPORTIONMENT OF COUNTY LEVY JEFFERSON COUNTY 2019 COUNTY APPORTIONMENT EQUALIZED VALUE REDUCED BY TID

DISTRICT	VALUE INCREMENT	% TO TOTAL
Aztalan	152,625,300	.020727954
Cold Spring	81,130,200	.011018246
Concord	204,098,500	.027718500
Farmington	144,133,600	.019574701
Hebron	115,479,200	.015683164
Ixonia	523,708,100	.071124496
Jefferson	218,791,000	.029713880
Koshkonong	428,515,200	.058196403
Lake Mills	352,996,700	.047940279
Milford	125,696,300	.017070742
Oakland	411,540,300	.055891052
Palmyra	222,412,100	.030205659
Sullivan	217,793,100	.029578356
Sumner	128,222,400	.017413810
Waterloo	95,101,800	.012915721
Watertown	208,046,100	.028254621
Town Total	3,360,289,900	.493027585
Cambridge	6,423,000	.000872304
Johnson Creek	241,756,500	.032832811
Lac La Belle	415,000	.000056361
Palmyra	120,297,000	.016337466
Sullivan	49,843,500	.006769217
Village Total	418,735,000	.056868160
Fort Atkinson	944,362,000	.128253260
Jefferson	541,643,000	.073560225
Lake Mills	560,302,900	.076094415
Waterloo	227,226,100	.030859446
Watertown	985,361,900	.133821433
88	Tuesday	, October 8, 2019

Whitewater	55,338,400	.007515476
City Total	3,314,234,300	.450104255
County Total	7,363,259,200	1.000000000

### **TID VALUE INCREMENTS** CURRENT BASE

CURRENT BASE					
<u>DISTRICT</u>	TID#	<u>YEAF</u>	<u> VALUE</u>	VALUE IN	<u>ICREMENT</u>
V-Johnson					
Creek	002	1994	11,378,800	78,644,000	67,265,200
V-Johnson					
Creek	003	1995	701,400	64,386,600	63,685,200
V-Palmyra	003	2006	442,200	9,976,000	9,533,800
C-Fort					
Atkinson	006	2000	1,135,400	6,780,500	5,645,100
C-Fort					
Atkinson	007	2000	11,587,900	29,044,000	17,456,100
C-Fort					
Atkinson	800	2009	28,584,200	55,421,600	26,837,400
C-Jefferson	004	2000	0	1,626,800	1,626,800
C-Jefferson	005	2001	21,437,300	32,552,600	11,115,300
C-Jefferson	006	2009	0	7,673,200	7,673,200
C-Jefferson	007	2012	18,200	10,370,900	10,352,700
C-Jefferson	800	2015	873,200	1,596,200	723,000
C-Lake Mills	002	1998	11,445,700	30,196,300	18,750,600
C-Lake Mills	003	2006	6,993,800	11,551,200	4,557,400
C-Lake Mills	004	2006	8,565,400	25,673,200	17,107,800
C-Lake Mills	005	2014	5,932,900	4,367,000	*
C-Lake Mills	006	2014	3,312,200	3,150,600	*
C-Waterloo	002	2011	7,158,000	9,300,700	2,142,700
C-Waterloo	003	2012	1,583,100	5,311,000	3,727,900
C-Waterloo	004	2014	2,320,100	3,402,600	1,082,500
C-Watertown	004	2005	1,047,600	36,776,800	35,729,200
C-Watertown	005	2005	39,631,000	61,476,100	21,845,100
C-Watertown	006	2005	225,800	3,424,100	3,198,300
C-Watertown	007	2016	42,443,600	44,816,000	2,372,400
C-Whitewater	004	1990	968,200	30,932,400	29,964,200
C-Whitewater	005	2007	14,500	13,900	
C-Whitewater	800	2007	503,700	575,100	71,400
* This distri			ro or negat	ive increme	nt, no
increment e	nowr	1			

increment shown.

### (c) Treasurer's Report:

### **GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN** October 01, 2019

Available Cash on Hand

September 1, 2019 \$ 4,465.90 September Receipts \$ 6,301,247.14

Total Cash \$6,305,713.04

Disbursements

General -

September 2019 \$ 5,267,967.73

Payroll – September 2019 1,521,531.82 Total Disbursements Total Available Cash Cash on Hand (in bank) October 1, 2019 \$ 887,134.91	<u>\$</u>	6,789,499.55 (483,786.51)
Less Outstanding Checks 1,370,921.42 Total Available Cash Local Government Investment Pool -	\$	(483,786.51)
General DANA Investments		9,281,717.17 29,697,835.13
Local Government Investment Pool - Clerk of Courts Local Government Investment Pool -	\$	27,309.65
Farmland Preservation Local Government Investment Pool -	\$	178,362.89
Parks/Liddle Local Government Investment Pool -	\$	85,747.57
Highway Bond	\$4	<u>1,963,288.76</u> 41,234,261.17
2019 Interest - Super N.O.W. Acct. 2019 Interest - L.G.I.P General Funds	\$	1,195.98 306.974.29
2019 Interest – DANA Investments 2019 Interest - L.G.I.P Parks/		630,746.77
Carol Liddle Fund		1,516.87
2019 Interest - L.G.I.P Farmland Preserv	ati	,
2019 Interest - L.G.I.P Clerk of Courts		483.10
2019 Interest - L.G.I.P Highway Bond	_	34,730.59
Total 2019 Interest	\$	,
JOHN E. JENSEN, JEFFERSON COUNT	Y	- IKEASUKEK

- (d) Retirement Recognitions. Terri Palm, Human Resources Director, recognized Scott Radloff, Highway Department and Joe Nehmer, Parks Department.
- (e) Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on October 17, 2019, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

**Public Comment.** Frankie Fuller from Fort Atkinson provided information on the upcoming FACTalks that are being held at the Fort Atkinson Club. Specifically, the event being held on October 29, 2019, The Evolution of the Glacial Heritage Area Centered in Jefferson County.

### Special Order of Business.

Wehmeier presented the 2020 Recommended Budget.

# BUDGET SUMMARY (Mill Rate Levy Limits)

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imated enues

	Esti	Esti	Net Exp	Oth Fin	Cor
GOVERNM	ENTAL F	UNDS			
General					
Fund	\$36,864,973	\$21,290,824	\$15,574,149	\$2,234,327	\$13,339,822
Health					
Department Human	1,566,672	584,337	982,335	124,809	857,526
Services	26,674,656	17,308,435	9,366,221	133,708	9,232,513
Debt Service					
Fund	1,136,443	-	1,136,443	-	1,136,443
Capital Pr	rojects				
Fund MIS	6,000,000	-	6,000,000	6,000,000	-
	nt 1,642,519		82,000	82,000	-
<b>PROPRIET</b>	<b>ARY FUN</b>	DS			
Highway					
	nt 11,254,363			-	5,527,356
TOTAL		\$46,471,122	\$38,668,504	\$8,574,844	
TOTAL TAX LEV					30,093,660
	-Countywide L	evy:			(0.000 0.00)
Health De	1				(857,526)
	brary System	AVIEW			(1,190,912)
PROPOSED CO	ו שלוואא ואטע	AX LEVY			\$ 28,045,222

#### **Resolutions and Ordinance:**

(as defined by statutes implemented in 1992)

## Jones, Finance Committee Chair, introduced Resolution No. 2019-41

#### **Executive Summary**

In 2014, Jefferson County contracted with Sikich LLP, to provide auditing services for the County through 2016. In 2017, the County approved an extension of the contract through 2018. County Administration decided in 2019 to seek Requests for Proposals for Auditing Services for 2019 through 2021 with an optional two year extension through 2023. The Finance Committee, in consultation with Finance Department staff, reviewed the proposals to determine which firm should be awarded the contract based on criteria such as cost, ability to meet the requirements set forth in the Request for Proposals, experience, and audit approach. The Finance Committee considered this resolution at its meeting on September 10<sup>th</sup>, 2019, and recommended forwarding to the County Board to approve contracting with CliftonLarsonAllen for county auditing services as the lowest responsible bidder.

WHEREAS, Jefferson County is required to obtain annual auditing services from an independent Certified Public Accountant, and

WHEREAS, based on the end of the current contract in 2018 with Sikich, LLP, the County's independent auditor for the last five years, the County requested proposals for county auditing services commencing for fiscal year 2019, and

WHEREAS, proposals were received for up to a fiveyear term from CliftonLarsenAllen, Sikich LLP, and Wipfli as shown below:

Audit Fees	Wipfli LLP Maidoson// Eau Claire	Sikich LLP Brookfield	CLA LLP Milwaukee
2019	\$37,200	\$42,550	\$40,000
2020	37,900	44,678	40,800
2021	38,700	46,911	41,600
2022	39,500	49,257	42,400
2023	40,300	51,720	43,200
Total	\$193,600	\$235,116	\$208,000

NOW, THEREFORE, BE IT RESOLVED that the Finance Director is authorized to negotiate a contract with CliftonLarsonAllen at a cost of up to \$208,000.00, and for such number of years up to five as approved by the Finance Committee.

Fiscal Note: The cost of the 2019 Audit Services are currently budgeted in the proposed 2020 budget.

Jones, moved for adoption of Resolution 2019-41. Seconded and passed. Ayes 26 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen, Kelly, David, Johns, Nelan), Noes 0, Absent 4 (Rinard, White, Poulson, Hartz).

## Tietz, Parks Committee Chair, introduced Resolution No. 2019-42

#### Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects. The Jefferson County Parks Department is applying for financial assistance through this program to restore sections of degraded forest land at Carlin Weld County Park in Palmyra. Project goals include removing the underbrush as well as

selectively removing trees. Due to the lack of native shrubs and plants, this project will also involve seeding and planting native species. The total cost of the project is estimated at \$13,645. This grant application is requesting up to \$4680.00 to be used toward the project which will be in addition to labor provided by county staff and volunteers. Any costs not funded through this grant will be funded through donations held by Jefferson County for the benefit of Carlin Weld County Park. The Parks Committee considered this resolution at its meeting on October 7th, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution authorizes the Jefferson County Parks Director to submit an application for grant funding in the amount of up to \$4680.00 to be used for the maintenance and improvement of Carlin Weld County Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors, that the Parks Director is hereby authorized to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$4680.00 to be used for the maintenance and improvement of Carlin Weld County Park, which includes the authority to sign documents, and take necessary action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project in an amount of not more than \$4680.00 through labor provided by county staff and volunteers, with any remaining costs being funded through donations held by Jefferson County for the benefit of Carlin Weld County Park. Fiscal Note: The total cost of this project is estimated at \$13,645 which will be funded through grant funds in the amount of up to \$4680.00, staff and volunteer labor estimated at \$4680.00, with the balance funded through donations held by Jefferson County for the benefit of Carlin Weld County Park, Account No. 12803.485200. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

**Tietz, moved for adoption of Resolution 2019-42.** Seconded and passed. Ayes 26 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Zastrow, Morse, Lund, Nass, Payne,

Kutz, Schroeder, Mode, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen, Kelly, David, Johns, Nelan), Noes 0, Absent 4 (Rinard, White, Poulson, Hartz).

## Tietz, Parks Committee Chair, introduced Resolution No. 2019-43

#### **Executive Summary**

The Jefferson County Parks Department is continuing construction of a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles and connects the City of Watertown with the City of Oconomowoc. This off-road paved trail connection is being built on the former Interurban Rail Line. The path cross-section consists of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. In an effort to promote trail safety, the Parks Committee is recommending the construction of a fence along sections of the trail that border hills and potentially dangerous drop-offs. Bids were solicited and 6 vendors submitted proposals. The Parks Committee considered the proposals at its meeting on October 7, 2019, and voted to forward this resolution to the County Board to accept the bid of Lemke Fence at a cost not to exceed \$ 75.883.00.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, public safety requires that a fence be constructed to help prevent trail users from entering areas surrounding the trail with potentially dangerous drop-offs, and

WHEREAS, bids were received for the construction of a fence with the following results:

•	5
Company	Bid Price
A-1 Fence	\$ 155,750.00
Cardinal Construction	\$ 128,014.00
Century Fence	\$ 108,250.00
Munson Fence	\$ 107,577.00
Lemke Fence	\$ 75,883.00
S&S Construction & Granite	\$ 75,000.00

NOW, THEREFORE, BE IT RESOLVED that Lemke Fence is selected as the successful bidder to construct barrier fencing along sections of the Interurban Trail and the County Administrator is authorized to enter into a contract with Lemke Fence at a cost not to exceed \$75.883.00.

Fiscal Note: Funding for this project has been allocated in the 2019 Parks Department budget. Lemke Fence was selected as the successful bidder even though it was not the lowest

bidder because Lemke Fence has consistently performed well on previous projects for Jefferson County and the cost difference between the bid from Lemke Fence and the next lowest bidder is minimal.

**Tietz, moved for adoption of Resolution 2019-43.** Seconded and passed. Ayes 26 (Jones, Tietz, Braughler, Herbst, Morris, Wineke, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen, Kelly, David, Johns, Nelan), Noes 0, Absent 4 (Rinard, White, Poulson, Hartz).

Nass, Planning & Zoning Committee Chair, introduced the following report:

# REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on September 19, 2019 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: APPROVAL OF PETITIONS R4175A-19, R4176A-19, R4177A-19 AND R4178A-19

DATED THIS 30th DAY OF SEPTEMBER, 2019. Blane Poulson, Secretary. THE PRIOR MONTH'S AMENDMENTS, R4171A-19, R4172A-19, R4173A-19 AND R4170A-19 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5)

## Nass, Planning & Zoning Committee Chair, introduced Ordinance No. 2019-08.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4175A-19, R4176A-19, R4177A-19 and R4178A-19

were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 19, 2019, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

## FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone 0.13 acre of PIN 006-0716-1533-000 (11.952 Acres) and transfer it to the adjoining A-3 zoned property at **N6196 County Road F**. The area to be rezoned is in the Town of Sullivan, at **N6190 County Road F**, from the Daniel & Diane Malone property. This is in accordance with Sec. 11.04(f)8 of

the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4175A-19 – Richard A Dama/Daniel & Diane Malone Property:

Create a 2.8-acre lot around the home and buildings at N324 Poeppel Road, Town of Koshkonong on PIN 016-0514-3213-002 (9.013 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This is conditioned upon approval and recording of a final certified survey for the lot, including extraterritorial plat review if necessary. R4176A-19 – Kathleen Kalvaitis

Create a 2-acre building site on **Sunset Lane** from part of PIN 016-0514-3213-002 (9.013 Acres) in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4177A-19 – Kathleen Kalvaitis

R4178A-19 – Steven Paape and Fredrick & Jeanette Huebner Property:

APPROVED WITH CONDITIONS on a motion by Supervisors Jaeckel/Poulson for the request to rezone all of PIN 030-0813-3231-001 (1.81 Acre) owned by Paape, and 0.6 acre from PINs 030-0813-3231-000 (39.19 Acres) and 030-0813-3234-000 (17 Acres) owned by Huebners to create one, 2.4-acre A-3 zone at N7405 Airport Road in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Motion passed 4-0. The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed. Nass, moved for the adoption of Ordinance No. 2019-08. Seconded and passed.

Public Comment (General). None.

#### Announcements.

Reminder that the Public Meeting on the 2020 proposed budget is scheduled for October 22, 2019, at 7:00 p.m.

Supplemental information presented at the April 16, 2019, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 8:21p.m.